



# Arkfeld's Best Practices Guide for Electronic Discovery and Evidence, '15-'16 Ed.

*Esq. Michael R. Arkfeld*

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**Arkfeld's Best Practices Guide for Electronic Discovery and Evidence, '15-'16 Ed.** Esq. Michael R. Arkfeld

The 2015-2016 edition of the *Best Practices Guide for Electronic Discovery and Evidence* offers an overview and workbook for the myriad legal and technological issues that need to be addressed whether you are requesting or producing "electronically stored information" (ESI). The workbook provides a plan and pretrial steps for discovering and disclosing ESI. Also included is a "meet and confer" planning guide outlining the key topics and questions for a pretrial conference.

## Contents Include:

- The Basics of Electronic Discovery
- Electronic Discovery Plan
- Requesting Electronic Information
- Responding to an Electronic Discovery Request
- Admission of Electronic Evidence
- Amendments to Federal Rules of Civil Procedure
- "Meet and Confer" Planning Guide

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